**Information Technology (IT) Officer**

**Theodore Velkos**

[**IT@insight.org.au**](mailto:IT@insight.org.au)

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| **Name of position:** | Information Technology (IT) Officer |
| **Elected:** | At AGM, by secret ballot |
| **Position description and main roles:** | Insight disconnected for the AMSS website in 2017, so the new website is the responsibility of the IT officer.  The IT Officer:   * is responsible for updating and maintaining the Insight website. * is responsible for providing Information Technology support to all Officers of the Committee, as required, |
| **Positives of position:** | * Gain a greater IT understanding, ranging from adding extra features to the website to improve accessibility to information for students * Working in a team of excellent like-minded people * Flexibility and authority to steer Insight website and other technology aspects in the direction you think is best, with the approval of the executives |
| **Negatives of position:** | * Involves being quick to respond to emails in regard to webpage updates and other technological queries from committee members * Liaising with executives on a quarterly basis |
| **Time required:** | Approx. 2 hours per week, in line with the timing of events. |
| **Ideas for the future:** | Improve website design and making it more accessible. |
| **Experience required:** | Previous website design skills may help (however, most can be picked up easily) |
| **Past office bearers:** | 2022: Theodore Velkos (MBBS VI)  2021: Derek Li (BDS IV)  2020: Sonny Uy  2019: Sonny Uy  2018: Shaun Gerschwitz (MBBS VIV)  2017: James (JB) Macadam (MBBS III)  2016: Thu Nguyen (MBBS V Hons)  2015: Laurence Doan (BDS III)  2014: Laurence Doan (BDS II)  2013: Joyce Ma (MBBS VI) |