**Information, Terms and Conditions for Applicants**

The Insight Development Aid Grants are dedicated to providing small grants to individuals or groups who will be undertaking a university elective or volunteer placement in a developing community.

In order to be considered, applicants must submit a proposal outlining the use of grant money to directly promote improved health outcomes in an effective and tangible way. This may be through aid provision, education, health interventions, or another suitable manner.

The purpose of the Insight Aid Grants are to provide financial assistance for requested equipment, supplies, medications, training or projects in a developing community to be visited by the grant recipient/s. The grant recipient/s will generally travel with these funds and purchase the materials and/or make their donation over the course of their time in the community.

Successful applicants of the Insight Aid Grant will be granted a sum of money, which can be used at the recipients’ own discretion, but must directly benefit the intended community. Applications for an Insight Aid Grant can be made as an individual or group of maximum two. A maximum of $500 can be awarded for each Insight Aid Grant.

1. ELIGIBILITY

To be eligible for funding:

* Applicants must be current Insight members
* Monies must NOT be used for personal expenditures, including but not limited to travel expenses, accommodation, etc.
* Applicants must agree to return grant monies to Insight if cancellation of their placement/elective occurs
* Applicants must agree to the conditions of the Insight Development Aid Grant as outlined in this document

2. INSIGHT Aid GRANT Proposal

To be considered for an Insight Aid Grant, each applicant or group of applicants must submit a short (Max. two pages) proposal that:

* Shows an understanding of the issues that face the local community whether it be health based, political, cultural or religious
* Shows an understanding of the sort of assistance that could be beneficial to the community and how the applicant plans to be involved
* Shows an awareness of existing community structures, and where possible uses and strengthens these
* Encourages and facilitates community self help and self reliance through local participation and sourcing of aid
* Aims to empower and equip the community to sustain activities after INSIGHT’s and the applicant’s assistance has ceased
* Benefits groups selected on the basis of need - not on religious, sectarian or political grounds
* Ensures that the grant monies are spent in a cost-effective manner, with proof of adequate needs assessment of the community by means of communication with a local health practitioner

3. INSIGHT Aid Grant Report

Upon completion of their placement or project, grant recipients will be expected to provide a written report to the Insight Committee describing their placement or project, and confirming the:

* Use of grant monies (confirmed by receipts, signed confirmations, and/or photographic evidence)
* Outcome of the project or placement
* Difficulties encountered

Insight reserves the right to use this report for publication and as an example for future applicants and supporters of the Insight Development Aid Grants.

Grant recipients will also be expected to contribute to the Insight Electives Database via the completion of the Insight Electives Database Questionnaire.

Insight acknowledges that undertaking a placement in a developing community can financially burden an individual, and would like to suggest the following as some examples of opportunities for personal financial assistance:

* AMSF Benevolent Fund
* Medical Defence Organisation Elective Grants
* AMA/Doctors Health Fund Student Bursary
* The University of Adelaide

4. SUBMISSION

Please provide the following pages in your submission for an Insight Aid Grant:

* Page 3 – signed and dated
* A short proposal as guided by Point 2

**Applications are awarded per semester:**

* **Semester 1 application (to be used in semester 2 of the same year) must be submitted by midnight 31th May 2018**
* **Semester 2 applications (to be used the following year) must be submitted by midnight 1st October, 2018**

**Please email** **secretary@insight.org.au** **for further information.**

**PERSONAL DETAILS – Applicant 1**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

University: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course/Year Level: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Semester of application: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PERSONAL DETAILS – Applicant 2 (if applicable)**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

University: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course/Year Level: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Semester of application: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. DECLARATION

I/We, .......................................................(and)............................................................., submit this application and agree to the terms and conditions of the Insight Development Aid Grant as stated above. I ensure that grant monies will be used for the purposes for which they are provided.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SUBMISSION DETAILS:

*Please email the above form and your grant proposal to* *secretary@insight.org.au*